

**Report of:
Executive Member for Environment and Transport**

Meeting of:	Date:	Ward(s):
Environment & Regeneration Scrutiny Committee	13 January 2020	All

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SUBJECT: HOUSEHOLD RECYLING SCRUTINY REVIEW – 12 MONTH UPDATE
1. Synopsis

- 1.1 The Council's Executive received a report on 29 November 2018 from the Environment and Regeneration Scrutiny Committee making several recommendations regarding household recycling. This report updates Committee on progress with the recommendations agreed by the Executive.

2. Recommendations

- 2.1 To note the progress made set out in Appendix 1.

3. Background

- 3.1 The Environment and Regeneration Scrutiny Committee took evidence from Resource London, North London Waste Authority, Hackney Council, officers of Islington Council's Environment and Regeneration, Housing Services and Peabody. Five meetings were held to hear and consider the evidence. Members also visited the London Eco Park, Edmonton, Bywater's MURPH Facility, Bow and Islington's Reuse & Recycling Centre, Cottage Road. The progress made with each of the Committee's recommendations is attached as an appendix.
- 3.2 The final report of the committee's Review of Household Recycling in Islington included some 82 recommendations under 11 different headings. This represented a substantial work programme, with an expectation that the Recycling Team alone could not deliver them by themselves. The committee noted in their covering report that 'one of the

abiding lessons of this scrutiny is that residents' behaviour is influenced by others. For them to believe that recycling and re-use is important, the Council must lead by example. All Council teams must rise to this challenge.'

3.3 The Recycling Team have worked hard to work in partnership with a range of teams across the Council and have delivered on many of the objectives. Notably, the following have been delivered:

External funding enabled the delivery of a major food waste campaign called 'small change big difference', which has involved community centres and Council buildings to support the campaign (recommendation 3.5);

A training programme for caretakers has been completed with 13 sessions delivered to date for over 118 caretakers (recommendation 4.6);

New recycling facilities have been rolled out to Council offices and community centres (recommendation 5.1);

Islington has achieved North London's first 'Low Plastic Zone' (recommendation 5.6);

The Recycling Champions scheme has had a soft launch (recommendation 8.1).

3.4 In addition to this work programme and a wide range of other ongoing work streams, a number of other substantial areas of work have arisen for the Recycling Team this year. In particular, the two following work areas have taken up considerable time and resources:

3.5 At the Executive Committee meeting 17 October, the Council's Waste Reduction and Recycling Action Plan (WRRP) was formally adopted. The WRRP is a requirement of the London Environment Strategy and sets out a detailed action plan for through to 2022 for achieving our four key objectives of reducing waste, increasing recycling, reducing emissions from waste activities and improving local waste sites. The WRRP is a key strategic document supporting our Climate Emergency Declaration. The Action builds on many of the recommendations of this committee's review of recycling.

3.6 At the beginning of 2019, the government released five substantial consultations. These were: 'Introducing a Deposit Return Scheme (DRS) in England, Wales and Northern Ireland', 'Consistency in Household and Business Recycling Collections in England', 'Plastic Packaging Tax', 'Reforming the UK Packaging Producer Responsibility System' and 'Proposal to extend the Single-use Plastic bag charge to all retailers and to increase the minimum charge to 10p'. The Council prepared and submitted substantial, detailed responses to each of these consultations.

4. Implications

4.1 Financial Implications:

Progress against the recommendations as detailed in the appendix has been made utilising existing council resources. There are no further financial implications for the council of the recommendations detailed in this report.

4.2 **Legal Implications:**

There are no specific legal implications arising out of this report. Legal advice and support will be provided as necessary regarding the continued implementation of the individual recommendations

4.3 **Environmental Implications and contribution to achieving a net zero carbon Islington by 2030:**

This report outlines progress against the Environment and Regeneration Scrutiny Committee's Review of Household Waste Recycling in Islington recommendations. As such, its aims are to reduce the overall amount of waste and increase the amount that is recycled. Although some of the actions have an initial environmental impact such as hosting events, printing leaflets or providing new bins, the reductions in waste and increase in recycling that follow will have a long-term positive impact on carbon emissions.

4.4 **Resident Impact Assessment:**

The Council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The Council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The Council must have due regard to the need to tackle prejudice and promote understanding.

A Resident Impact Assessment was completed on 26 April 2019. No adverse impacts were identified. The trialling of accessible recycling bins on estates is likely to have a positive impact on eliminating discrimination and the advancement of equality of opportunity. It has been identified that wheelchair users sometimes find the use of communal recycling bins problematic because it is difficult to reach the apertures in the lids of the bin. Although the containers used are widely used by most Local Authorities, the proposal will involve trialling bespoke containers with a lower access point, benefiting anyone who cannot easily reach the lid aperture. The trial will be evaluated before deciding whether to extend the trial to other estates.

5. **Conclusion**

- 5.1 The Committee is asked to note progress made by officers with the recommendations. Officers continue to work on these recommendations and other improvements to the service.

Appendices

- Progress made against review recommendations

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Appendix 1: Progress made against review recommendations

Scrutiny report recommendation	Executive response	Update
<p>Recommendation 1</p> <p>Set up a cross-team group to devise a programme to work across council services, residents' groups and relevant external organisations, to support community events, programmes and initiatives – which promote waste reduction, re-use, recycling and composting – as a way of increasing community engagement, resilience, the skills and capacity of residents, and improving the lived environment.</p>	<p>The Executive Committee accepts recommendation 1.</p> <p>A forum will be set up, managed by the Recycling Team, to include representatives of relevant Council services and residents.</p> <p>The North London Waste Authority (NLWA) outreach team will also be invited to attend to foster better links between this valuable resource and Islington's communities. The group will meet three times a year, beginning in Quarter 4, 2018-19.</p>	<p>The first cross-team recycling forum was held on 15 October (an earlier meeting had to be postponed). Attended by some 20 staff from different Directorates and Service Areas, the forum discussed how different teams can contribute towards recycling and improve communication and engagement with the public.</p> <p>The forum involved lively discussion and debate. Attendees gave highly positive feedback and generated lots of good ideas. This successful meeting will be repeated on a quarterly basis.</p>
<p>Recommendation 2</p> <p>Use the Council's new performance-data team to collect and analyse data more effectively on recycling and reuse. This would include</p> <p>2.1 Prioritise areas with low recycling rates or high contamination.</p> <p>2.2 Provide information to estates, schools and other institutions on their performance.</p> <p>2.3 Support incentives and promote competition between, for example, schools, estates or other areas of the community.</p> <p>2.4 Provide targeted communications to residents.</p>	<p>The Executive Committee accepts recommendation 2 (2.1 to 2.4).</p> <p>The new Performance and Data Team within Street Environment Services (SES) enables a greater focus on targeted communications based on smarter information. This relies on the use of new technologies, such as bin weighing, vehicle tracking and better system integration to make effective use of data. These systems are either in place or being investigated, developed and tested.</p> <p>These systems will be used to measure area, estates and school recycling performance, enabling comparisons to be made and low performing areas to be identified, supporting recommendation 2.1. This will then enable information about performance to be provided, in support of recommendation 2.2. Trial systems will be in place by April 2019 with the aim of extending systems Borough wide the following year if practical.</p> <p>In relation to recommendation 2.1, collection crews report any collection issues including contamination. This provides a record of any location where a collection has not happened owing to contamination. This information is used</p>	<p>The Performance and Data team have been supporting projects to improve performance monitoring and targeted communication. However, the project has had some challenging technical elements meaning this is still work in progress. For example, a trial was conducted to record the weight of bins lifted in 'geo-fenced' locations utilising the onboard weighing technology. This was not successful as the data returned was not reliable and could not be accurately assigned to specific locations.</p> <p>A group of estates have been selected for a trial involving bin weighing and the installation of monitoring tags to recycling bins, so that the weights of recycling can be measured and the data used to compare performance. This will support a communications campaign for those estates. This is expected to begin in the New Year.</p> <p>Following this pilot, consideration will be given to whether the scheme can be expanded to more estates and to schools.</p>

Scrutiny report recommendation	Executive response	Update
	<p>to identify regularly contaminated bins for targeted communications.</p> <p>In relation to recommendation 2.3, the Executive considers that, based on available research and evidence, positive messages and feedback rather than financial incentives offers a more sustainable value for money means of increasing recycling performance.</p> <p>In relation to recommendation 2.4, communications materials are already used that can be tailored to, for example, individual estates. As part of the overall review of communications set out under the response to recommendation 3.4 (below), we will aim to provide more targeted communications about recycling based, in part, on relevant performance information.</p>	<p>Separately, tonnage data from the weighbridge system used by London Energy Limited will be used to collate performance data for street properties, again supporting a targeted communications campaign. We are reliant on NLWA and LEL resolving some minor technical issues before this can be fully implemented.</p> <p>We continue to work with collection crews to identify sites with high risk of contamination and to take action where practical. New electronic reporting forms are being trialled to make reporting easier, London Energy Limited are reviewing how they can provide better reporting on load quality from the tipping hall and the process will be further improved with the introduction of the new back office system for Street Environment Services, making reporting and information handling easier and more efficient.</p>
<p>Recommendation 3</p> <p>Improve communications with residents, landlords, staff and councillors.</p> <p>3.1 Train and support: 3.1.1 staff members, including housing officers, caretakers, librarians and community officers who deal with residents, to enable them to encourage residents to recycle more, and to be able to provide information and answer questions; 3.1.2 officers working in council offices to enable them to be recycling champions for their team; 3.1.3 councillors and youth councillors; 3.1.4 staff of social landlords and Partners for Islington to</p>	<p>The Executive Committee accepts recommendation 3.1 (3.1.1 to 3.1.4)</p> <p>In relation to recommendation 3.1.1, an area based training approach will be delivered, focussed on caretakers and encompassing relevant frontline staff from Housing and Adult Social Services (HASS), local libraries and community engagement staff. This approach aims to maximise the benefit within a particular area by ensuring that all Council staff that interact with the public in that area have a good awareness of recycling services and the importance of recycling.</p> <p>The training will include sessions on how recycling on specific estates could be improved and the development and joint delivery of improvement plans.</p> <p>This area-based training approach will be trialled by April 2019 with a view to</p>	<p>A recycling information sheet has been provided about office recycling for all new staff as part of the Cottage Road depot induction. New recycling facilities across Council offices makes recycling simpler and easier and new recycling communications posters have been developed for use in offices.</p> <p>Online training materials for staff are pending the procurement and implementation of a new elearning system.</p> <p>We continue to engage with RSL staff and offer the current caretaker training programme to RSL staff once the caretaker training programme is complete. More details of the caretaker programme is provided under recommendation 4.6.</p>

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<p>give them the confidence to support their residents.</p>	<p>rolling it out across the Council over the following two years.</p> <p>In relation to recommendation 3.1.2, learning materials will be developed by the Recycling Team and made available for Council staff online. This will allow the team to record who has completed the training and to encourage participation among targeted teams. We will develop this from April 2019 to be available to staff by September 2019.</p> <p>In relation to recommendation 3.1.3, education, advice, updates and general information about recycling will continue to be provided to Councillors, with training and workshops opportunities also being offered. Training will also be offered for Youth Councillors at a suitable date, but no later than September 2019.</p> <p>In relation to recommendation 3.1.4, we are engaging with Social Landlords on a range of issues (relating to several of the recommendations) and will offer training to Social Landlord staff.</p>	<p>The Recycling Team are supporting the process of electing new Youth Councillors on 25/11/19 and a recycling training event for newly elected youth Councillors has been booked as part of their induction training to take place December/January.</p> <p>The Youth Council campaign guide has been updated to include information on recycling and waste management.</p> <p>Workshops have been held for Members of the Environment and Regeneration Scrutiny Committee, but a workshop for all Councillors have been postponed due to other Councillor training priorities.</p>
<p>3.2 Consult with different groups to gain a better understanding of their experience of council communication channels and how they access information.</p> <p>3.3 Review the council's social media strategy to improve its understanding of the effectiveness of different methods of communication, such as videos and messaging.</p> <p>3.4 Apply the lessons learned to devise a cross-service communications strategy.</p>	<p>The Executive Committee accepts recommendations 3.3 and 3.4 but considers that there is already sufficient evidence available to achieve recommendation 3.2 without carrying out further consultation.</p> <p>In relation to recommendation 3.2, a range of research and consultation feedback already exists to help inform our consultation strategy. This includes:</p> <p>Islington council's residents survey Recycling survey carried out as part of the Environment and Regeneration Scrutiny Committee's 'Household Recycling in Islington' review Recycling Islington facebook quiz Various reports undertaken by WRAP (Waste & Resources Action Programme) Research undertaken as part of the Resource London estates recycling programme which is ongoing Research undertaken as part of the Trifocal recycling project, ongoing</p>	<p>The Communications Team have been developing a Recycling Communications Strategy alongside the Recycling Team and this work will be completed to coincide with the adoption of the Reduction and Recycling Plan.</p>

Scrutiny report recommendation	Executive response	Update
	<p>Research undertaken by NLWA during various communications strategies Islington council's website and social media analytics and feedback</p> <p>We will use this evidence to gain a better understanding of barriers to recycling, gaps in understanding and available information, and preferred methods of communication. This evidence will be used to tailor our communications messages and methods, as well as the actual services provided.</p> <p>In relation to recommendations 3.3 and 3.4, we will work with the Communications and Change Team to review our communications messages, channels and materials to ensure our communications channels are used as effectively as possible. A communications strategy and action plan will be developed by April 2019.</p>	
<p>3.5 Make better use of Council premises, such as libraries, housing offices, community centres and 222 Upper Street, to improve communication with residents and to provide them with information and recycling bags</p>	<p>The Executive Committee accepts recommendation 3.5.</p> <p>The vital role played by libraries and other public facing Council buildings in disseminating information to the public is recognised. Recycling leaflets are available from all libraries in Islington and programme of displays at public facing Council buildings promoting recycling has been arranged.</p>	<p>All libraries have displays of recycling leaflets and posters reflecting current recycling campaigns while Central Library staff maintain a supply of various leaflets and replenish stock as required.</p> <p>All Islington Libraries displayed pop up banners for the Small Change Big Difference campaign between January and March 2019.</p> <p>Our leaflets, posters and banners are also being displayed in the customer centre at 222 Upper Street.</p> <p>Community centres and hubs have all received leaflets, posters and been offered free internal and external recycling bins.</p> <p>Rental agreements for Community Centres have been updated to include a requirement to recycle.</p> <p>Workshops on food waste prevention and cookery</p>

Scrutiny report recommendation	Executive response	Update
		workshops as well as a repair cafe were delivered from Islington community centres.
<p>3.6 Improve the Council's recycling website so that it:</p> <p>3.6.1 encourages residents to reduce waste, re-use and recycle more effectively;</p> <p>3.6.2 is easier to use and provides the information residents need, including what can and can't be recycled and the implications of getting it wrong;</p> <p>3.6.3 provides information on what actions the Council is taking to influence wider policy issues, such as those around waste reduction and single-use plastics;</p> <p>3.6.4 provides practical information on how and where to obtain recycling containers and bags;</p> <p>3.6.5 makes it as easy as possible to ask for containers for delivery (where applicable);</p> <p>3.6.6 provides information on Islington campaigns and events, such as give-and-take days, or community events</p>	<p>The Executive Committee accepts recommendation 3.6 (3.6.1 to 3.6.6).</p> <p>Information on the Council's recycling services are held within specific pages of the Council's website. These recycling pages are under continual review and change. Feedback from users of the site is reviewed monthly and the site amended based on this feedback. Recent additional information includes a comprehensive 'Materials A-Z' section and clearer links to recycling points for textiles and small electrical appliances.</p> <p>In relation to recommendation 3.6.1, 3.6.2, 3.6.3 and 3.6.6, the last major review of the pages (following a Borough wide collection schedule change) focussed on service issues (when is my collection day, what can I recycle and so on). The pages, in line with the rest of the Council's website, are transaction based. That is, they aim to provide residents with the key information they need to be able to access our services. Feedback suggests there should be a greater emphasis on 'why we should recycle' and more information about the process. The North London Waste Authority 'Wise up to Waste' website has a wide range of relevant information, and we will consider how to improve useful content within the Council's website to achieve these recommendations without duplication.</p> <p>In relation to recommendation 3.6.4 and 3.6.5, the information already provided on the Council's website will be reviewed to see where this information can be improved.</p> <p>Recycling affects a range of other services. The review will include how the recycling message can be incorporated into other areas of the Council's website to give a more comprehensive range of information and better access to website users.</p>	<p>The recycling pages of the Council's website are updated on an ongoing basis, partly in response to feedback from website visitors.</p> <p>Content has been added relating to reducing single use plastics and the Waste Reduction and Recycling Plan and further work will follow the completion of the Communications Strategy mentioned above.</p> <p>Work has also begun to review the online ordering and reporting processes for requesting new recycling containers, reporting missed collections and so on. This work is part of a wider project to replace the back-office system used by Street Environment Services to manage frontline recycling, refuse and street cleansing operations.</p> <p>NLWA are in the process of reviewing their NLWA and Wise Up To Waste Websites which we will compliment with content and links within our own pages as appropriate.</p>

Scrutiny report recommendation	Executive response	Update
	<p>The review will be completed by April 2019.</p>	
<p>3.7 Use events, such as one-off campaign days, as publicity. 3.8 Prioritise attendance at forums to engage with Tenants and Residents Associations (TRAs) and social landlords.</p>	<p>The Executive Committee accepts recommendation 3.7 and 3.8.</p> <p>In relation to recommendation 3.7, the Recycling Team attends the Cally Festival and the Angel Canal Festival annually, while the NLWA's outreach team also attend events throughout the year. We will continue to work together with the NLWA and review the effectiveness and reach of the events attended to gain maximum impact.</p> <p>With greater awareness of recycling among residents, resident associations and Council staff following training and better communications, local community events can be used as awareness raising events for recycling, with residents and staff (particularly from HASS) who are already attending the events helping to spread the word.</p> <p>In relation to recommendation 3.8, the Recycling Team will also attend where available and otherwise actively reach out to TRAs to encourage better engagement.</p>	<p>The Recycling Team have continued to attend major events, including the Cally Festival, Angel Canal festival, Tollington Ward Partnership Fun Day, St. Thomas's Church Ecofair, Andover Estate Soul in the City and Caledonian Estate Community Day.</p> <p>The NLWA Outreach Team have attended 19 events since April 2019 to promote food waste reduction and 10 events to promote recycling.</p> <p>A formal approach will be made to TRAs early in 2020 to offer to meet and attend meetings or events.</p>
<p>3.9 Provide all new parents with information about the nappy voucher scheme and the correct way of disposing of disposable nappies.</p>	<p>The Executive Committee accepts recommendation 3.9.</p> <p>Efforts will continue to be made to provide information to all new parents so far as is practical and cost effective.</p> <p>The Council works with NLWA and Real Nappies for London to actively supports the real nappy voucher scheme. The scheme enables new parents to register online for a £54 voucher towards the cost of new reusable nappies. This scheme is promoted by the Council, NLWA and Real Nappies through websites and social media, leaflets, newsletters and through the network of electronic screen on estates.</p> <p>The Council holds four real nappy and baby clothes swaps a year which encourages peer to peer support and</p>	<p>Redeemable vouchers for real cloth nappies continue to be offered to parents. Information about real cloth nappies is provided through some ante-natal classes, Bright Start, Registrars, monthly nappy natter talks and real nappy give and take events.</p> <p>During 2018/19, 169 real nappy vouchers were issued with 135 vouchers redeemed. This year to date, out of 144 vouchers issued, 72 have been redeemed (residents have a six month period in which to redeem their vouchers). Vouchers will continue to be issued for the remainder of the year.</p> <p>Four nappy swaps have taken place in the borough so far this year with more to follow.</p>

Scrutiny report recommendation	Executive response	Update
	<p>introduces residents who are swapping baby clothes to real nappies.</p> <p>The Council also holds monthly 'nappy natters' where the Recycling Team demonstrate the three main types of real cloth nappies and explain about the voucher scheme to expectant parents.</p> <p>Real Nappies for London are working with Bright Start Centres to promote the scheme through posters and presentations to groups. Bright Start have also agreed to promote real cloth nappies and their facebook page.</p> <p>We will also work together with the registrars service to provide information to parents when babies are registered.</p> <p>Around 120 vouchers are claimed and redeemed each year in Islington avoiding around 60 tonnes of waste.</p> <p>The North London Waste Authority are also investing in an 18/19 campaign to raise awareness of how best to dispose of nappies and to avoid contamination in the recycling stream, and to improve packaging labelling.</p>	<p>A major campaign to highlight the issue of contamination of recycling by used nappies was delivered by the NLWA team. The campaign focussed on raising awareness among parents of the right way to dispose of used nappies, and also involved lobbying of nappy producers to make labelling on their products clearer.</p>
<p>Recommendation 4</p> <p>Make waste reduction, re-use and recycling as easy and as attractive as possible for residents</p> <p>4.1 Update procedures to ensure they reflect the joint responsibility that Homes and Communities and Environment and Regeneration have in keeping estates clean and tidy.</p>	<p>The Executive Committee accepts recommendation 4.1.</p> <p>All parts of the Council are committed to playing their part in delivering easy and attractive recycling facilities for residents, wherever they live. The two services within the Council that are jointly responsible for providing recycling services to residents in Council managed properties (HASS and SES) will be reviewing and updating their working arrangements and agreements to ensure that this objective is met. These arrangements will be reviewed by September 2019 or sooner.</p>	<p>A new Service Level Agreement between SES and Housing is being developed that will encapsulate this recommendation and should be concluded by April 2020.</p> <p>Otherwise, Recycling and Housing staff continue to meet and work together to improve recycling and procedures.</p> <p>For example, the teams are working together on a major improvement of recycling facilities on the Andover Estate, are beginning a review of recycling facilities on the Bemerton Estate and are jointly launching a reuse project on the Caledonian Estate.</p>
<p>4.2 Extend the Better Recycling sites' three-year programme to ensure</p>	<p>The Executive Committee accepts recommendation 4.2.</p>	<p>Improvements continue to be made to communal recycling and</p>

Scrutiny report recommendation	Executive response	Update
<p>recycling bins and sites are well maintained, attractive and clearly signed.</p>	<p>The Better Recycling Sites programme is a three-year capital programme of £250k for each of the three years 2016/17 to 2018/19. It is making a material improvement to public and estate recycling and food waste sites across Islington through the installation of enclosures, new signage and better recycling bins. The programme will also see the introduction of innovative new 'reverse lid' recycling bins, which aim to reduce contamination and wear and tear.</p> <p>To support this recommendation the programme will be delivered through Ward Improvement Plans, as well as other funding opportunities such as contributions from landlords and external grant funding where available.</p>	<p>rubbish sites on estates across the Borough.</p> <p>Proposals for Ward Partnerships to include support for targeted local improvements in their Ward Improvement Plans (WIPs) are being presented to Ward Partnerships.</p> <p>WIP funding has already been approved for a significant programme of communal recycling and rubbish bin improvements on the Andover Estate.</p>
<p>4.3 Extend the community engagement work carried out on larger estates to include waste reduction, re-use and recycling.</p>	<p>The Executive Committee accepts recommendation 4.3.</p> <p>This recommendation will be considered by the forum referred to in recommendation 1. The Recycling Team will also work more closely with the Community Engagement Team within HASS to extend opportunities for community engagement to promote recycling and re-use on estates.</p>	<p>The Recycling Team meet regularly with the Community Engagement Team and are working on a number of opportunities, including: a reuse project on three estates; options for provision of water fountains at adventure playgrounds; improving recycling points at adventure playgrounds, and; provision of recycling sites at community centres.</p> <p>Engagement between the New Builds Team and residents during new build projects routinely involves engagement around waste and recycling facilities.</p>
<p>4.4 Ask all caretakers and housing managers for their suggestions on how to improve the recycling on their estates and on what can be done to help them in their recycling work:</p>	<p>The Executive Committee accepts recommendation 4.4.</p> <p>All caretakers and housing managers will be asked for their suggestions on how recycling facilities on estates can be improved as part of the proposed training programme and through a communications programme to be led by HASS which will be carried out by September 2019.</p>	<p>A survey requesting views and ideas about how to improve recycling on estates was undertaken. We asked what works well on their estates, what made recycling on estates more difficult and what solutions they could suggest. Caretakers were happy to receive information about recycling and the opportunity to order leaflets and posters for their residents.</p> <p>They highlighted that more information was required by residents, informed us where</p>

Scrutiny report recommendation	Executive response	Update
		<p>signage was required and suggested incentive schemes and more frequent collections.</p> <p>Weekly recycling workshops are providing training and seeking ideas from caretakers, concierge staff and housing officers.</p> <p>A further survey is undertaken in the workshop.</p> <p>The overall feedback has been positive with attendees leaving with a greater understanding of recycling and waste minimisation.</p>
<p>4.4.1 Involve representatives of all affected parties in the initial discussions to help identify and resolve problems when changes in general procedures on waste management and recycling are considered and before the procedure is implemented.</p> <p>4.5 Involve caretakers, concierges and housing managers in decisions about siting or re-siting bins, or changes in the type and number of bins on their estates.</p>	<p>The Executive Committee accepts recommendations 4.4.1 and 4.5.</p> <p>When recycling sites are added, removed or relocated, all relevant parties are generally consulted with as normal practice. For example, when new communal recycling sites were installed on estates across Islington as an alternative to ineffective door to door collections, a full consultation process was implemented, involving caretakers, housing staff, resident associations, residents and councillors, to ensure the locations chosen were in the right place for residents.</p> <p>There may be situations where a recycling site needs to be removed or relocated for important reasons, in which case full consultation may not be appropriate.</p> <p>We will ensure that these procedures are followed and will review and update these procedures where necessary by January 2019.</p>	<p>Procedures continue to be in place to ensure the right people are involved in the siting of recycling bins or changes to services.</p>
<p>4.6 Provide training to all caretakers and housing managers, including offering visits to the re-use and recycling and the material recovery facility (MRF).</p>	<p>The Executive Committee accepts recommendation 4.6.</p> <p>An area-based training approach will be delivered focussed on caretakers and encompassing relevant frontline staff from Housing and Adult Social Services (HASS), local libraries and community engagement staff. Please see paragraph Error! Reference source</p>	<p>Caretakers and housing staff have been attending recycling and waste minimisation workshops. This is an engaging and interactive workshop which not only provides that latest information about recycling and waste reduction programmes but also provides the opportunity for housing staff to use their experience to suggest</p>

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	<p>not found. (recommendation 3.1) for more details.</p> <p>We will also offer visits to the recycling sorting facility for caretakers and staff who have not already been.</p>	<p>improvements and highlight issues.</p> <p>14 sessions (120 attendees) have been delivered.</p> <p>Visits will be organised from next year.</p>
<p>4.7 Supply food bags, and clear sacks and leaflets to the caretakers and concierges and tell residents that they are available.</p>	<p>The Executive Committee accepts recommendation 4.7.</p> <p>Clear recycling bags and compostable food bags are made available free of charge to residents through libraries and compostable food bags are available through some caretakers and concierges. This is a popular service among residents with demand increasing each year. The Recycling Team will work with HASS to review this programme and to maximise the number of outlets and the ease with which residents can find out about and obtain these bags. This will include from caretakers and concierges.</p> <p>We will promote this service through communications channels such as estate electronic notice boards, newsletters, the website and social media.</p>	<p>Mini recycling bags for estate residents are to be provided initially via libraries and concierges on a trial basis. The aim is to extend this offer via caretakers on estates.</p> <p>The roll out will include provision of mini recycling sacks which will help estate residents to recycle in flats with limited storage. They will be optional but will enable residents to “recycle and go” as well as reduce the amount of contamination in the bins.</p> <p>Leaflets, posters, display screens and stickers have been produced to promote the initiative.</p> <p>Along with their recycling training caretakers are now in a good position to provide informed advice to residents about recycling and where to find further information.</p>
<p>4.8 Ensure that caretakers are invited to the new tenants’ induction and follow-up meetings.</p>	<p>The Executive Committee accepts recommendation 4.8.</p> <p>Our caretakers play an important role in helping new residents on estates to settle in their new homes. By providing the right information to residents right from the start, more residents on estates are likely to make more use of their recycling facilities.</p> <p>HASS are now ensuring that caretakers are included in new tenants’ induction and follow up meetings. Caretakers have been provided with updated information, supporting recycling on estates. The proposed training programme will also result in more effective tenants’ meetings in respect of promoting recycling.</p>	<p>Housing continue to ensure that caretakers play a lead role in providing information to new tenants and the caretaker training programme has helped to support this process.</p>

Scrutiny report recommendation	Executive response	Update
<p>4.9 Update procedures so that caretakers and housing managers are clear on how, and to whom, they report recycling issues on their estates. Procedures should include feedback on the issues.</p>	<p>The Executive Committee accepts recommendation 4.9.</p> <p>As mentioned in relation to recommendation 4.1, the relevant services are reviewing their operating procedures. HASS and SES will ensure this is completed by September 2019.</p>	<p>As part of the digital transformation of Street Environment Services and the adopting of a back office asset management system, caretakers will be able to report issues directly in a user friendly way with a digital record of the report. This is likely to be available from September 2020.</p> <p>Currently, caretakers report issues direct to managers via email or through Estate Services Coordinators.</p>
<p>4.10 Separate recycling and non-recycling when litter-picking the estates.</p>	<p>The Executive Committee accepts recommendation 4.10.</p> <p>HASS are trialling the collection of separate recyclable and non-recyclable litter streams and will review if and how this can be extended to all Council estates by April 2019.</p>	<p>Litter pickers collecting litter from estates now separate recyclable litter as part of their duties. Housing are considering extending this same process to all caretakers.</p>
<p>4.11. Provide caretakers and concierges with new residents' names in the privately rented properties to enable them to contact the new residents about the management, including waste management, of the estate and to provide them with bags.</p>	<p>The Executive Committee does not accept recommendation 4.11.</p> <p>Residents renting from leaseholders contract with the leaseholder rather than the Council. It is therefore unlikely that the Council will have the details of residents in privately rented leaseholder properties or be aware of new tenants moving in. Furthermore, the passing on of confidential information would only be permissible if a suitable clause were included within the rental contract.</p> <p>However, we are exploring how new tenants in the private rented sector can be encouraged to recycle more, and whether caretakers where they become aware of a new tenant moving into a property, can visit the resident to advise them of recycling and waste facilities on their estate.</p>	<p>We will continue to consider how this can be progressed.</p>
<p>4.12 Include a requirement to recycle in all Islington Council's tenancy agreements and include information on waste and recycling in tenants' induction packs. Provide new tenants</p>	<p>The Executive Committee accepts recommendation 4.12.</p> <p>However, to introduce a new term covering recycling the Council would need to carry out the variation of tenancy procedure under s103 of the</p>	<p>We will meet this commitment by April 2021, or earlier if possible.</p>

Scrutiny report recommendation	Executive response	Update
with bags and encourage social landlords and other landlords to do the same.	Housing Act 1985. HASS will undertake this once there are further significant changes required to the tenancy agreement to ensure any consultation process represents value for money. We aim to do this by April 2021.	
4.13 Include information in new tenants' induction packs, and in the six-week follow up meeting, on how and what to recycle, and on the consequences of contamination.	<p>The Executive Committee accepts recommendation 4.13.</p> <p>The starter pack for new tenants already includes information on rubbish and recycling facilities. However, this can be improved to be clearer and more comprehensive. The information in new starter packs is being reviewed to provide better information on recycling, to be completed by April 2019.</p>	Information in the starter packs has been reviewed and updated to provide clearer information on recycling on estates.
4.14 Maximise the efficiency and reach of the food-waste recycling service that is currently offered to estates. Where the food-waste service cannot be provided, consider providing community composting.	<p>The Executive Committee accepts recommendation 4.14.</p> <p>The current food waste collection service will be reviewed to ensure routes are optimised. Any spare capacity will be utilised to implement additional food waste recycling sites on estates. The review will be completed by April 2020.</p> <p>Community composting is subject to waste legislation and requires tight controls over what is composted, with good practical onsite management. Composting sites that mainly or entirely consist of food waste are difficult to manage effectively and have the potential to cause odour and rodent problems. And community composting sites should primarily be for garden waste, with only specific food waste being included.</p> <p>Community composting will be encouraged through working with the Community Engagement Team as part of the 'Urban Wild Places' project and through the provision of information and links to further information via the Council's website. As part of this programme, we will consider to what extent food waste may be included in these community composting sites.</p>	<p>A review of the food waste service is being carried out as part of a wider review of communal rubbish container collections and the Recycling Team works alongside their colleagues within the Operations Team and the food waste collection crew to review and improve the service on an ongoing basis.</p> <p>Composting is now included as a requirement within community gardens agreements and information is provided to gardening groups on composting.</p> <p>We inform them that composting is a great way to turn cuttings, veg peelings, teabags and toilet roll middles into wonderful nutritious compost to use on flower beds and vegetable patches.</p>

Scrutiny report recommendation	Executive response	Update
<p>4.15 Improve the reliability of the ordering and delivery process for recycling containers.</p>	<p>The Executive Committee accepts recommendation 4.15.</p> <p>Residents can request recycling containers via the Council's 'my e-account' pages of the Council's website. The Council aims to deliver these containers within seven days of the request being received.</p> <p>The process will be reviewed as part of the introduction of a new back office system for managing recycling and rubbish frontline services which is due for installation in early 2019.</p>	<p>The ordering process online via my eAccount is being reviewed and improved as part of the provision of a new back office system due to be completed during 2020.</p> <p>Meanwhile, the handling of container requests and delivery of those containers has been reviewed, with delivery times now substantially shorter than previously.</p> <p>Approximately 1,000 requests for recycling containers, including green recycling boxes, kitchen caddies, food waste bins and garden waste bags are received and delivered every month.</p>
<p>4.16 Promote the option of using clear recycling sacks or green boxes for all street properties.</p> <p>4.17 Ensure a reliable supply of clear recycling bags by updating the procedures for providing them through libraries and community centres.</p> <p>4.18 Increase local collection points and run a pilot-online ordering and delivery offer of sacks.</p>	<p>The Executive Committee accepts recommendations 4.16 and 4.17 partially accepts recommendation 4.18.</p> <p>Clear recycling sacks are currently made available through libraries and 222 Upper Street, as well as being routinely delivered to flats above shops.</p> <p>Ad hoc demand for these bags from libraries is rising as residents become more accustomed to using them. The increasing cost of meeting this demand places a financial pressure on the service.</p> <p>In relation to recommendation 4.16, we will continue to promote the option of clear recycling sacks, collected by residents from libraries, as a free alternative to the green box recycling service.</p> <p>In relation to recommendation 4.17, procedures for ensuring an adequate supply of clear recycling bags to libraries are being reviewed and updated. We will ensure there is a reliable stock to these outlets so that residents can reliably obtain recycling and compostable bags.</p> <p>In relation to recommendation 4.18, we will increase local collection points, but making bags available via an online</p>	<p>Supply arrangements to libraries have been reviewed and are now substantially more reliable.</p> <p>We continue to promote the availability of clear recycling sacks and will introduce new collection points for clear recycling sacks through 2020. Opportunities include community centres, local cafes, Recycling Champions and Area Housing Offices.</p>

Scrutiny report recommendation	Executive response	Update
	ordering and delivery process would effectively mean an on-demand recycling bag delivery service for all properties in Islington and would require a considerable additional resource for delivery and procurement of bags.	
4.19 Encourage home and communal composting.	<p>The Executive Committee accepts recommendation 4.19.</p> <p>Home composting is already encouraged through communications during home composting week and through the availability of compost bins at subsidised prices. We will consider ways of increasing this promotional activity and will also work with the Community Engagement Team to encourage community composting as part of the 'Urban Wild Places' project and through the provision of information and links to further information via the Council's website.</p>	<p>A get composting recycling booklet which advises residents how to acquire council subsidised compost bins and wormeries and how to use them has been distributed to all libraries and at events attended by officers from Islington Council and NLWA.</p> <p>This information has also been provided via inclusion in newsletters, display screens and emails to housing estates, community centres and growing groups.</p>
4.20 Ensure that waste and recycling are part of landlord registration scheme requirements, that they are reviewed on inspection, and that landlords are required to display information on waste collection and recycling for each house in multiple occupation	<p>The Executive Committee accepts recommendation 4.20.</p> <p>The landlord registration scheme licence conditions will be amended to include additional relevant clauses relating to recycling and rubbish. This will be progressed as part of the development of the new landlord licencing scheme for the Finsbury Park area, due for approval by the end of 2018.</p>	<p>The landlord registration schemes no longer exists in law.</p> <p>The council launched a consultation on the 12 August 2019 covering the proposed Property Licensing scheme, which includes Borough wide licensing of all HMOs and licensing of all other privately rented properties in Finsbury Park ward.</p> <p>The consultation includes several proposed conditions that cover recycling and waste and would place requirements on the licence holder.</p> <p>Following on from consultation, if the proposed licensing schemes are designated by the council, Officers will have the ability to visit licensed properties and check for compliance against the licence conditions including recycling and waste.</p>
4.21 Work with major letting agents to help tenants understand their area's waste	The Executive Committee accepts recommendation 4.21.	The Recycling Team attended the landlords and leaseholders conference at the Islington

Scrutiny report recommendation	Executive response	Update
and recycling service by providing information at the start of their tenancies.	A pilot scheme is being developed with one of Islington's lettings agencies prior to seeking partnerships with other lettings agencies during 2019/20. The pilot aims to include communications materials for tenants and landlords, reviewed anti-social behaviour clauses and procedures to ensure recycling facilities (containers etc) are present at the property.	Assembly Rooms in 2019 and established contacts with a number of Islington based lettings agencies. We aim to work with one or more of these agencies to progress a pilot scheme.
<p>Recommendation 5</p> <p>Demonstrate the Council's leadership in waste reduction, re-use and recycling</p> <p>5.1 Audit the waste management systems of all council facilities, including offices, libraries and community centres, and continue to provide the facilities and procedures to ensure that recycling is enabled and prioritised.</p>	<p>The Executive Committee accepts recommendation 5.1.</p> <p>Recycling facilities already exist (including for food waste) in Council offices and many other Council facilities. This is supported by information (posters and signs) advising staff how to recycle and what to recycle.</p> <p>Facilities management teams have been reviewing the recycling provision in core Council offices to see how and where improvements can be made. Proposals will be considered and, subject to funding being available, implemented by April 2019.</p> <p>The Recycling Team will work with the libraries service and community centres to review their recycling provision and will implement improvements where required and subject to funding being available.</p>	<p>Improvements have been made to recycling facilities within Council Offices, with brand new recycling and waste bins being installed in all major Council buildings.</p> <p>Recycling bins replaced by this programme have been offered to Community Centres, and all Community Centres now have recycling facilities.</p> <p>Recycling in libraries have been reviewed. Staff have recycling facilities along with other Council offices, and there are recycling bins in all libraries for members of the public to use.</p>
5.2 Create a communications plan to support effective recycling in council facilities.	<p>The Executive Committee accepts recommendation 5.2.</p> <p>The Recycling Team will work with the Communications Team to develop effective communications to encourage staff to recycle more. This communications campaign will follow improvements to office recycling systems through 2019/20.</p>	<p>This work will follow the completion of the communications strategy development, and the completion of a new elearning system procurement.</p> <p>The implementation of new recycling bins in offices was accompanied by a range of communications to staff.</p>
5.3 Work towards a paper-free council where possible. In the meantime, enable and encourage the minimisation of paper use.	<p>The Executive Committee accepts recommendation 5.3.</p> <p>The Council is committed to reducing its paper usage and new technological products will offer the opportunity to do this.</p>	The continued use of Office 365 and Sharepoint, the rollout out of better laptops for staff through 2020 and the improved networked printers will drive offices to further reduce paper use.

Scrutiny report recommendation	Executive response	Update
	<p>The Council has recently launched office 365, allowing staff to securely access emails and other documents on any device, so staff working away from the office will have less need to print documents to take with them.</p> <p>Alongside this, we have started a review of the devices that we use, so devices are more portable and can be used in meetings instead of printing off paper agendas.</p> <p>We are reviewing all internal processes that require signature and will look for alternative ways of doing this, rather than printing and signing paper copies, and look to use e-forms wherever we can.</p> <p>We are also exploring ways to communicate electronically with residents rather than sending letters, with council tax e-billing being an excellent example of that.</p>	<p>Committee reports can now be accessed by Councillors via the ModGov App reducing the need for committee papers to be printed.</p>
<p>5.4 Ensure that committee papers focus on the information necessary to meet the requirements for decision making.</p>	<p>The Executive Committee accepts recommendation 5.4.</p> <p>We will continue to regularly review the content of committee reports and the information provided to committee meetings. However, there is limited scope for this to deliver a significant reduction in paper use from current levels. The content and length of committee papers varies depending upon the nature of the committee the paper is being submitted to and the purpose of the paper, but the Council is required to make all formal decisions in a transparent way and in compliance with requirements in legislation. In order to ensure that decisions are not open to legal challenge, the decision papers must comply with the Local Government (Access to Information) Act 1985 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and elements of common law, such as the 'Wednesbury Principle', which, in essence, states that in reaching a decision the local authority must take account of relevant information and must not take into</p>	<p>There are no further comments relating to this recommendation.</p>

Scrutiny report recommendation	Executive response	Update
	<p>account matters which it ought not to have done.</p> <p>To ensure that the Council meets all these requirements, templates, maintained and provided by Democratic Services, which have been approved by the Monitoring Officer and the Chief Executive, must be used for all formal decisions and the templates are already designed to both ensure that relevant information is included and to help ensure that irrelevant information is not included by restricting the contents of reports to the template structure.</p> <p>Procurements above a certain value must be approved by the Corporate Procurement Board prior to submission to the appropriate decision-making body. These papers contain additional information necessary for Corporate Procurement Board to fully consider the recommendations and are longer than standard decision papers.</p> <p>Papers to regulatory committees such as Planning and Licensing can be particularly detailed, but their contents are governed by the requirements in the relevant legislation. To minimise the risk of a decision being overturned on appeal, or a Judicial Review being successful, it is essential that all decision related committee papers fully explain what decision being made, why a decision is being sought now, the options considered, the recommendation from officers and the reasons why this recommendation has been made.</p> <p>Papers to Scrutiny Committees vary in length depending on their purpose and the requirements of the Committee Chair.</p> <p>Where possible, large appendices are published on the website and circulated electronically, but only printed upon request.</p> <p>The Council will continue to review the report templates regularly to ensure that they remain fit for purpose and will</p>	

Scrutiny report recommendation	Executive response	Update
	<p>continue to encourage Councillors to fully utilise the IT systems available to support working without printed papers.</p>	
<p>5.5 Reduce, and eventually eliminate, the use of disposable plastic cups, straws, plates and cutlery at council meetings and facilities.</p>	<p>The Executive Committee accepts recommendation 5.5.</p> <p>The use of single use plastic will be reviewed across the Council with a presumption against its use unless necessary. This review will be completed by September 2019.</p>	<p>Catering for office and Council meetings have been reviewed with a view to achieving this recommendation. Single use plastic cups have been replaced with washable cups and glasses, following the installation of new dishwashers in the Town Hall. Plastic stirrers are no longer used, and sachets of milk and coffee have been replaced where practical.</p>
<p>5.6 Reduce the use of single-use plastics in Islington and encourage government and producers to do the same.</p>	<p>The Executive Committee accepts recommendation 5.6.</p> <p>A range of actions are being developed, including encouraging use of refillable drinking water bottles by promoting the Refill app and installing new public drinking water fountains. The Council is working with the Mayor of London and other partners to bring new drinking water fountains to Islington and has organised community action days in partnership with City to Sea (who run the Refill App) to increase the number of cafes and bars registered with the App.</p> <p>We will actively encourage the government to bring in new measures aimed at reducing the use of single use plastic and will also encourage businesses in Islington to take the lead on this important issue.</p> <p>The Council also ensures secure recycling or disposal of plastics through its comprehensive recycling services and waste disposal routes via the NLWA.</p>	<p>Islington takes the reduction of single use plastics seriously and has led on a number of initiatives, aimed at achieving this recommendation.</p> <p>We installed our first drinking water fountain on the public highway at Old Street in February 2019 and five more have since been installed in other high footfall public areas, adding to the existing ones already installed in parks. We also have drinking water available in many of our public libraries, parks and leisure centres and will continue to seek new opportunities to install more public water fountains and encourage more businesses and other organisations to offer free water fills for our residents.</p> <p>We promote the Refill App, which enables residents to find their nearest water refill station when they are out and about.</p> <p>We are making free drinking water more widely available by enabling the installation of new drinking water fountains and ensuring that these locations are shared via our website and the Refill app.</p> <p>Working in partnership with the North London Waste Authority, we have introduced our first low</p>

Scrutiny report recommendation	Executive response	Update
		<p>plastic zone, where businesses are encouraged to commit to reducing single-use plastic waste. We will extend low plastic zones to other business areas in Islington.</p> <p>We are eliminating our own use of single use plastic where practical including making it a requirement in procurement and with businesses or contractors who deliver services on our behalf. For example, our internal catering service has replaced plastic cups with washable cups and glasses, plastic stirrers have been replaced with teaspoons and sachets have been eliminated where practical.</p> <p>A significant source of marine plastic is single use products containing plastic that is flushed down the toilet. These include nappies, wet-wipes, period products and incontinence products. We will take action to prevent these items from being flushed, by promoting reusable alternatives and highlighting the issue through communications.</p> <p>A range of resources are made available to schools on how to reduce plastic waste within schools and information and advice on how to reduce single use plastics is available on our website and through leaflets.</p>
<p>5.7 Maximise the amount and quality of recyclable material collected from Islington's parks and open spaces.</p>	<p>The Executive Committee accepts recommendation 5.7. Currently, all uncontaminated green waste produced in our parks and open spaces is recycled. However, only a small percentage of general waste is recycled. To improve recycling rates and to also look at improving the efficiency of parks cleansing operations, a full review of how we manage the containment and collection of all waste from parks is due to be</p>	<p>The Parks Service are undertaking a review of litter and recycling arrangements in Parks and will be piloting new recycling bin during 2020 to maximise the amount of parks litter that can be recycled, whilst managing potential levels of contamination that can arise from parks recycling bins (such as from barbeques, dog mess, food waste and nappies).</p>

Scrutiny report recommendation	Executive response	Update
	<p>carried out by the Parks Service in 2018-19. One of the outcomes of the review will be to make recommendations on how we can recycle more in parks and what infrastructure (bins, collection services etc.) is required to achieve this outcome.</p>	
<p>5.8 Maximise the number of street-litter “Recycling on the Go” points and separate recyclable litter at the point of collections and sweeping.</p>	<p>The Executive Committee accepts recommendation 5.8.</p> <p>New dual litter/recycling bins have been introduced along Upper Street in Islington and will be introduced along other main roads by April 2019.</p> <p>This will significantly increase opportunities for residents and visitors to Islington to recycle their bottles, cans and newspapers ‘on the go’ and will raise the profile of recycling in Islington, helping to normalise recycling behaviour.</p>	<p>Over 300 new dual litter recycling bins have been installed along main roads in Islington. Trials are being carried out in partnership with Keep Britain Tidy to assess the quality of the material collected, but indications are that the material is of a high quality.</p> <p>The rollout of this extensive network of use friendly recycling bins means residents and visitors can recycle more or less anywhere across Islington while out and about.</p> <p>The dual litter and recycling bin features see-through panels on the recycling section, a development initiated by Islington Council officers and delivered in partnership with a leading supplier of waste bins. We are the first Local Authority to use this new design of bins and have received numerous enquiries from other Local Authorities. This development follows other innovations in bin design led by Islington Council, including the reverse lid recycling bin, designed to cut down on contamination levels, and the food metal food waste bin enclosures.</p> <p>The same design of bin will be trialled in parks.</p>
<p>5.9 Optimise the timing of collections of street litter recycling bins to reduce contamination at busy periods.</p>	<p>The Executive Committee accepts recommendation 5.9.</p> <p>In June 2018, street cleansing arrangements were reviewed to ensure a minimum five day per week cleansing service for all streets in Islington. A dedicated sweeper is now allocated to</p>	<p>The revised street sweeping arrangements means there is a dedicated street sweeper for each street in the Borough, who can respond to local demands and ensure litter is cleared quickly in response to local circumstances.</p>

Scrutiny report recommendation	Executive response	Update
	<p>their own local area. This enables litter clearance and bin emptying timings to be reviewed to consider how peak periods can be better managed. The review is underway and will be completed by April 2019.</p>	
<p>Recommendation 6</p> <p>Ensure that Council policies support waste reduction, re-use and recycling</p> <p>6.1 Review council policies and supporting documents, particularly those that relate to planning, new developments and procurement, to ensure that recycling and waste-minimisation requirements are as stringent as possible. Utilise the advice in London Waste and Recycling Boards 2014 report – Waste management planning advice for flatted properties.</p> <p>6.2 Design all new builds with space and facilities, in individual properties and communally, to enable and encourage recycling</p> <p>6.3 Ensure enforcement options are available if planning conditions on recycling facilities are contravened.</p> <p>6.4 Ensure updated information and advice is readily available for architects, developers and planning officers at all stages of the process.</p> <p>6.5 Emphasise that waste, re-use and recycling is a priority</p>	<p>The Executive Committee accepts recommendation 6 (6.1 to 6.5).</p> <p>In relation to recommendation 6.1, the Council’s Local Plan requires that developers consult with the Council on provision of rubbish and recycling facilities when submitting proposals for new developments. Advice is available to developers setting out the Council’s requirements in relation to recycling and rubbish facilities. Planning conditions require that adequate facilities are provided.</p> <p>The Council will revisit our procurement policies to review how they can be improved to maximise the potential for recycling.</p> <p>In relation to recommendation 6.2, Planning, and the Housing New Builds Team are working closely on an ongoing basis to review proposals for new developments, and to ensure residents moving into these developments have all the facilities and information they need to recycle.</p> <p>In relation to recommendation 6.3, the Planning Team will review enforcement options and procedures in the event that planning conditions on recycling facilities are contravened.</p> <p>In relation to recommendation 6.4, planning policies and guidance for developers are all being reviewed to provide for a more robust framework to ensure new properties actively encourage recycling, not just enable it. Specifically, this includes new requirements within the Local Plan and revised guidelines relating to recycling and rubbish facilities for architects and developers. The revisions consider recommendations and advice from the London Waste and Recycling Board’s 2014 report.</p>	<p>The new draft Local Plan for Islington supports the objectives of Islington’s Corporate Plan.</p> <p>Policy S10: Circular Economy and Adaptive Design commits the Council to ensuring that new developments adopt a circular economy approach to building design and construction. It also sets out policies that developers must adhere to, to ensure good recycling facilities are provided both inside the home and at communal collection points.</p> <p>Policy H4: Delivering High Quality Housing provides detail for developers of new properties to consider ‘how recycling and waste arising from the occupation of the development will be stored, collected and managed, particularly for flatted residential development’.</p> <p>The draft Local Plan also includes Policy ST2: Waste (replacing previous policy CS11) which sets out:</p> <p>A. Development proposals must provide waste and recycling facilities which:</p> <ul style="list-style-type: none"> (i) fit current and future collection practices and targets; (ii) are accessible to all; (iii) are designed to provide convenient access for all people, helping to support people to recycle; and (iv) provide high quality storage and collection systems in line with Council guidance. <p>The policy goes onto to state that ‘The Council will continue to work with the seven North London boroughs on the North London</p>

Scrutiny report recommendation	Executive response	Update
	<p>Reviews will be completed by September 2019.</p>	<p>Waste Plan to provide sufficient land to meet waste management needs across the seven North London boroughs'.</p> <p>The draft Local Plan is expected to be adopted in late 2020 and will replace the current Core Strategy and Development Management Policy documents.</p> <p>In relation to recommendation 6.3, where there is an established breach of planning control the Council will seek to address that breach. However, as per the national planning practice framework, any enforcement action has to be proportionate to the breach. Therefore, the Council will seek to negotiate compliance first and take formal action if that fails. Formal action will depend on an identified harm to ensure the response is proportionate.</p>
<p>Recommendation 7</p> <p>Work with children and young people</p> <p>7.1 Introduce sessions with children and young people in schools, youth clubs and adventure playgrounds to achieve a better understanding of their attitude to minimising waste, reuse and recycling, and to improve their engagement.</p> <p>7.2 Work with schools, children's centres, youth clubs and adventure playgrounds to establish waste management systems which prioritise recycling and reuse.</p> <p>7.3 Engage with children in recycling by, for example, running competitions or offering schemes, such as ECO schools.</p>	<p>The Executive Committee accepts recommendation 7.1 to 7.3.</p> <p>In relation to recommendation 7.2, the Recycling Team will work with schools to review the recycling facilities to ensure that they all have effective recycling schemes, during the Autumn school term, 2018. The Team will engage with children's centres, youth clubs and adventure playgrounds to review their recycling provision by April 2020.</p> <p>In relation to recommendations 7.1 and 7.3, the Council maintained a resource for delivering recycling based curriculum linked lessons to school children, both within schools and at Islington's own 'i-recycle centre', until 2008. This service was stopped as a result of reductions in central government funding. Although this particular resource no longer exists there are a range of activities taking place in schools and other settings with children and young people to address these recommendations that will continue to be developed and</p>	<p>A recycling and waste reduction page has been set up for schools on the Children's services schools portal. This contains advice about how to set up recycling in schools, free programmes for teachers and pupils, lesson plans and advices about plastic reduction.</p> <p>North London Waste Authority provides free workshops to two schools per year.</p> <p>Two schools have been involved in plastic free schools. A number of schools have been involved in Taste More Waste Less programmes.</p> <p>Schools have been invited to promote recycle week through inserting text to the parents in newsletters and by encouraging their students to produce recycling posters.</p> <p>Bright start has been promoting real cloth nappies, running nappy</p>

Scrutiny report recommendation	Executive response	Update
	<p>monitored through contract management and the Healthy schools service. These include the following:</p> <p>Islington schools and early years settings are involved in the Healthy Schools and Healthy Early Years programmes, which have clear criteria relating to recycling, whereby schools have to describe learning activities relating to environmental issues, including recycling and early years settings need to ensure there are age appropriate opportunities for children to learn how to look after the environment. There also need to be activities and information available for parents and carers to support sustainability including: active travel, recycling or energy saving for settings to achieve the silver award.</p> <p>There are specific school led activities carried out by school staff which engage children with recycling.</p> <p>Commissioned adventure playgrounds and youth providers all have recycling bins within their settings and actively encourage children and young people to use these. Planning and programming throughout the year in adventure play and youth provision has an eco-friendly focus including:</p> <p>Food growing on adventure playgrounds, with composting included in gardening activities</p> <p>Re-using materials for a range of projects, with many materials donated by the local community or acquired through membership with organisations such as the Children’s Scrap Project, (http://childrensscrap.co.uk/)</p> <p>Working with Greenspace to upcycle old play equipment and use wood chippings from felled/pruned trees</p> <p>Food waste reduction schemes (for example Fare Share) through local stores like Tesco, Waitrose and Budgens so that fruit, vegetables and baked goods can be used for cooking</p>	<p>swaps and imparting information to parents and carers relating to recycling and waste reduction.</p> <p>Other work outlined within the Executive Committee response continues.</p>

Scrutiny report recommendation	Executive response	Update
	<p>sessions or redistributed to local families</p> <p>Adventure playgrounds and 'The Wilderness Project' at the Rose Bowl utilising a 'Forest School' approach: inclusive, hands-on learning in a woodland or natural environment, including opportunities to actively engage in the outdoors</p> <p>The catering supplier for the majority of Islington schools is required to have initiatives in place to reduce food wastage not only for kitchen staff but pupils as well. For example, they run sessions to educate children on the importance of eating your school lunch, trying new foods and not wasting food as well having schemes such as Food ambassadors and the clean plate awards.</p>	
<p>Recommendation 8</p> <p>Work with Residents</p> <p>8.1 Introduce a programme of volunteer recycling champions to help with communication and engagement</p>	<p>The Executive Committee accepts recommendation 8.1.</p> <p>A Recycling Champions scheme will be launched in Spring 2019.</p> <p>Detailed proposals are being reviewed, but the scheme would offer residents the opportunity to support recycling and reuse in Islington through helping at local community events, engaging with neighbours and residents or in other ways to suit the circumstances of the volunteer. The scheme would aim to create greater 'buy in', support of and confidence in the recycling service among residents.</p>	<p>A Recycling Champions web page has been set up and the scheme launched. Social media - tweets and electronic screen messaging have been used to encourage membership. Specific branding and promotional advertising have been put together using A3 and A4 posters and A5 leaflets. Community Centres and libraries have all been sent posters for display and all councillors leaflets for their use.</p> <p>Part of caretaker training has involved a section on the Champions scheme and encouraged awareness and participation amongst caretakers.</p> <p>A training pack, materials and workshops are in the process of being finalised. A dedicated Recycling inbox for communication purposes will be set up shortly.</p> <p>More than 50 local residents have now signed up as Recycling Champions and a formal launch event is being planned for February.</p>

Scrutiny report recommendation	Executive response	Update
<p>8.2 Involve residents in significant decisions about siting or re-siting bins, or changes in the type and number of bins on their estates</p>	<p>The Executive Committee accepts recommendation 8.2.</p> <p>When recycling sites are added, removed or relocated, all relevant parties are generally consulted with as normal practice. For example, when new communal recycling sites were installed on estates across Islington as an alternative to ineffective door to door collections, a full consultation process was implemented, involving caretakers, housing staff, resident associations, residents and councillors, to ensure the locations chosen were in the right place for residents.</p> <p>There may be situations where a recycling site needs to be removed or relocated for important reasons, in which case full consultation may not be appropriate.</p> <p>We will ensure that these procedures are followed and will review and update these procedures where necessary.</p>	<p>Procedures are in place to ensure this happens.</p> <p>For example, as part of the Andover Estate recycling and refuse site improvements, a survey was commissioned with residents to identify their attitudes towards recycling and their preferred deposit points, to ensure the right capacity is provided at locations around the estate.</p> <p>Separately, a resident survey was commissioned on Highbury Quadrant to get feedback on the chute recycling arrangements on the estate, which will be used to inform other similar schemes elsewhere.</p>
<p>8.3 Update procedures so that residents are clear on how, and to whom, they report recycling issues on their estates. Procedures should include feedback on the issues.</p>	<p>The Executive Committee accepts recommendation 8.3.</p> <p>We will review guidance on our website, and partners' websites (Housing, RSLs etc) to give clearer advice on how to report problems relating to recycling. Feedback is already provided where practical. This will be completed by September 2019.</p>	<p>Work on this recommendation has focussed on procedures to be used as part of the new back office system which will now be introduced later in 2020.</p>
<p>Recommendation 9</p> <p>Promote pedestrians' and cyclists' access to recycling and re-use facilities at the Household Reuse and Recycling centre, at the site itself and in Council communications, including the website</p>	<p>The Executive Committee accepts recommendation 9.</p> <p>Signage at the site entrance and information on the Council's website will be reviewed and improved by April 2019.</p>	<p>Information on our website has been updated and clearer, more visible signage installed at the Hornsey Street entrance to the HRRC.</p>
<p>Recommendation 10</p> <p>Re-use on estates</p> <p>10.1 Provide facilities on estates for residents to leave</p>	<p>The Executive Committee accepts recommendation 10 (10.1 to 10.2).</p> <p>The LOOP reuse project was an externally funded project to set up a bulky waste reuse project on the</p>	<p>Local organisation Bright Sparks are building on the work of the LOOP project and has expanded its operations significantly, providing services to residents in</p>

Scrutiny report recommendation	Executive response	Update
<p>reusable furniture for other residents or for collection by reuse organisations, such as Bright Sparks.</p> <p>10.2 Work with third-party organisations to operate more re-use and recycling projects, similar to the Andover LOOP project.</p>	<p>Andover Estate. Similar projects were operated on four other estates in other Boroughs. The project successfully delivered reusable items for reuse by residents and Bright Sparks and involved active participation of onsite caretakers and two local resident volunteers. Although the project has stopped for now, due to the funding coming to an end, it provides the basis for reuse projects there and on other estates.</p> <p>The Community Engagement Team will lead on reviewing the outcomes of the LOOP project, to see whether reuse projects can be sustainably run on estates without significant additional resource. They will also develop proposals for one-off community ‘spring clean’ events, giving residents an opportunity to clear out and reuse unwanted items.</p> <p>The team will aim to deliver the first of these events during the spring/summer of 2019.</p>	<p>a number of boroughs across North and West London.</p> <p>The Recycling Team are working with the Community Development Team and Housing to increase bookings for the existing and free Reuse service offered by Bright Sparks.</p> <p>We have worked with the charity and the housing team to find a best approach to increase reuse on estate.</p> <p>The Recycling Team, with Housing and Bright Sparks have reviewed options for providing the best reuse service to estate residents. Drop off points for reusable items are subject to various practical problems, require space and supervision and are subject to misuse. Therefore, we are promoting the Bright Sparks service to the residents of 3 estates in Caledonian Road area: Caledonian, Westbourne and Bemerton Estates.</p> <p>A new leaflet has been distributed to all the households on the estates. Information appears on electronic display screens and the Recycling Team attended a community day on Caledonian estate on 19th October to promote the service in partnership with Bright Sparks.</p> <p>As part of the promotion we are also promoting Freegle and TipTapp apps. Freegle also attended the event on 19th October.</p> <p>We will be publishing a story in Christmas edition of Islington Life on how to have a waste free Christmas and encourage residents to try Freegle and Tiptapp.</p> <p>Our website is being reviewed to ensure that we sign post</p>

Scrutiny report recommendation	Executive response	Update
		residents to reuse services and apps whenever possible.
<p>Recommendation 11</p> <p>Review the work carried out by the Waste Minimisation and Recycling Team</p> <p>11.1 Ensure that available resources respond to the priorities as effectively as possible.</p> <p>11.2 Investigate as to whether there are additional resources to support the work of the team that can be funded within current limits or through third parties.</p> <p>11.3 Consider whether there are tasks that can be undertaken more effectively by other teams.</p>	<p>The Executive Committee accepts recommendation 11 (recommendation 11.1 to 11.3).</p> <p>The work of the team is under constant review by the Head of Street Environment Services to see how best to utilise the 3.8 'Full time equivalent' (FTE) posts within it, the other resources within Street Environment Services and elsewhere in the Council. External funding sources are used where possible (such as grant funding opportunities) and some tasks have been reallocated to other teams to enable the team to focus on the Council's corporate priorities relating to recycling and waste minimisation.</p>	<p>With a number of work streams aimed at delivering substantial efficiencies within Street Environment Services, Public Realm and the wider Council, it has not been possible to allocate additional resources to the Recycling Team.</p> <p>However, we continue to seek external funding opportunities. For example, successful funding applications have been made to support the Small Change Big Difference campaign and an application has been made to the GLA's Good Growth Fund to support electrification of the Council's fleet. Ward Improvement Funding is supporting improvements to recycling and waste sites on the Andover Estate and we are working with external partners on the delivery of new water fountains.</p> <p>The work of the team has been reviewed with a number of work areas transferred to other teams as appropriate.</p>